

HL7 UK Limited

Annual General Meeting
20th June 2017, NCVO, London
Draft minutes

Present

Name	Organisation	votes
Members:		
Dunmail Hodkinson	Black Pear Software	3
Louise Parberry	Intersystems	3
Sharon Jones	CSC	3
Robert Worden	Open Mapping software	3
Richard Kavanagh	NHS Digital	3
Bhavin Khatri	IMS Maxims	3
Charlie McCay	Ramsey Systems	1
Mike Andersson	Andstrom Consulting	1
Martin Whittaker	Touchstone Consultancy	1
Darren Markham	Clinisys	3
Rik Smithies	NProgram	1
Ben McAlister	Cerner	3
Robert Worden	Open Mapping Software	3
Ian Williams	Nuffield Health	3
Guests		
Liz Barber	Princess Alexandra Hospital	
Howard Last	Active Medicine	
Shailesh Suri	Patients Know Best	
Dee Tarday		
Conrad Taylor		
		34

The meeting commenced at 11:35.

1 Quorum

The following proxies were received for the quorum to allow the meeting to be held:

ID	Type	First Name Surname	Organisation	Proxy
438	Personal	Mr Graham Cain	Nobles Hospital	1
133	Personal	Dr Dipak Kalra	CHIME, University College London	1
996	Personal	Mr Jonny Rylands	Vital Signs Software Ltd	1
692	Personal	Dr Philip Scott	University of Portsmouth	1
189	Personal	Mr Rene Spronk	Ringholm bv	1
122	Personal	Dr Adam Towler	Bluewire Technologies Ltd	1
70	Personal	Mr Charles Waudby	Electronic Point of Care	1
956	Organisation	Mr Michael Bland	Informatics Merseyside	3
1019	Organisation	Mrs Kate Bryan	Stalis Ltd	3
791	Organisation	Mr Carl Cresswell	Clinithink Ltd	3

764	Organisation	Mr Alex Davidson	Bluewire Technologies Ltd	3
338	Organisation	Mr Mark Frayne	NHS Wales Informatics Service	3
821	Organisation	Mr Mark Hodgson	BridgeHead Software	3
153	Organisation	Mr Roger Jane	Microtest Ltd	3
414	Organisation	Mr Liam McLaughlin	West Suffolk Hospital NHS Trust	3
446	Organisation	Mr John Oxtaby	E.Novation UK Ltd	3
699	Organisation	Mr Iain Stewart-Breakey	The Royal Surrey County Hospital	3
939	Organisation	Mr Gary Warner	Pinnacle Health Partnership LLP	3
				40

The quorum was achieved by proxies (40 votes) and those present (34), totalling 74 votes. 49 votes are required to meet the required 20% of the membership votes.

2 Minutes of 2017 AGM

Motion: Approve the minutes of the meeting held on 20 June 2017

Proposed: Dunmail Hodkinson, seconded Rik Smithies

Approved: Against 0; Abstentions 7; For 27 votes.

3 Chair's Report

Dunmail Hodkinson provided a report covering the activities of HL7 UK and HL7 International over the last year.

4 Treasurer's Report

Martin Whittaker provided a report and summary financial figures for the past year.

The slide set containing the Chair's & Treasurer's report are included at the end of these minutes.

5 Increase of membership fees by CPI

The membership fees are normally raised every 3 years in line with CPI. During this period CPI has risen 5.33%. This would give new yearly fees of:

	£
• Personal	158
• Organisation	790
• Benefactor	1580
• Student	25

Motion: To so increase the fees

Proposed: Martin Whittaker, seconded Dunmail Hodkinson

Approved: Against 0; Abstentions 8; For 26.

6 Board Elections

The posts up for election were:

- Chair Elect

- Secretary
- 3 Members at Large

No nominations were received for Chair Elect or Secretary, so these posts remain vacant.

There were 4 nominations for Members at Large:

- Louise Parberry
- Ian Williams
- Philip Scott
- Richard Kavanagh

However, Richard Kavanagh withdrew his nomination, so the remaining 3 were elected unopposed.

7 Any Other Business

No items received.

The meeting was closed at 11:55



Chairman's Report 2017-2018

Dunmail Hodkinson

- Black Pear Software Ltd (dunmail@blackpear.com)
- Director, HL7 UK (chair@hl7.org.uk)

<http://www.hl7.org.uk>

Standards adoption - strategic

- HL7 FHIR adopted as *de facto* standard for interoperability projects in UK
- Specifications published by NHS Digital (*e.g.* GPCConnect) and community groups (*e.g.* CareConnect from INTEROPen)
- Expected that next NHS standard contract will mandate use of the CareConnect API. All IT systems procured by the NHS should make data available via a FHIR API.

Standards adoption - implementation

- FHIR APIs are being used in production to deliver key services.
- For example:
 - NHS Digital ODS API allows lookup of current organisational data in real-time, replacing laborious TRUD downloads.
 - Urgent & Emergency Care providers in both London and NE England use FHIR APIs to provide real-time appointment booking.
 - GPCConnect APIs expected to go live within 2018.

Standards adoption – our activity

- International engagement to ensure that UK community can influence HL7.
- National engagement via INTEROPen as a national forum for interoperability.
- Provided training courses that help implementers use our standards.
- Shared information and experience within the community at Interop forums. Redeveloping website so that it can be used more effectively to share information.
- IHIC 2018: 11th-12th July at Portsmouth University

Standards adoption – published resources

- FHIR profiles for UK published at <https://fhir.hl7.org.uk>
- Registry of transforms at <https://github.com/HL7-UK/Transform-registry>
- Registry of FHIR system identifiers at <https://github.com/HL7-UK/System-Identifiers/>



Treasurer's Report Year End November 2017

Martin Whittaker

-Touchstone Consultancy Ltd (martin@touchstone.uk.com)

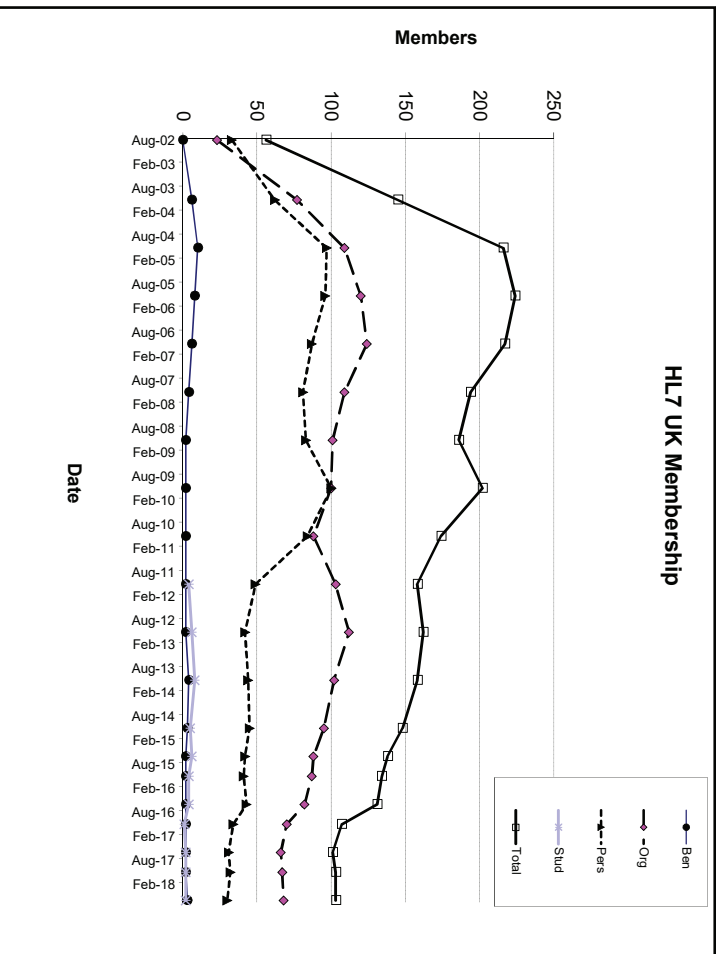
- Director, HL7 UK (office@hl7.org.uk)

<http://www.hl7.org.uk>

Membership

	Personal/ student	Org.	Benef.	Total
Nov 2016	34	70	2	107
Nov 2017	34	67	2	103
Jun 2018	32	68	3	103

Health Level Seven UK



Highlights

- Membership stabilising
- Healthy income from training courses
- Cost cutting now fully effective
 - Marketing
 - Web – but costs of new site
 - Admin
 - Travel

Profit and Loss

YEAR ENDED 30 NOVEMBER 2017	2017(£)	2016(£)
Income:		
Membership fees	54,820	59,515
Roadshow	-	5,000
Training courses	56,811	47,061
Document sales & royalties		24
	112,565	111,600
Cost of sales:		
Meeting costs	1,497	1,458
Roadshow	-	6,552
Training	38,547	34,864
Document publication/sales costs	15	1,589
Management fees	14,335	15,821
	54,394	60,284
GROSS PROFIT	58,201	51,316
Expenditure:		
Travel and subsistence	9,125	16,337
Internet and website costs	8,876	6,892
Marketing	7,090	8,875
Office costs	6,779	7,343
Accountancy and sponsorships	800	800
Subscriptions – HL7 Inc	12,040	13,141
	44,710	53,388
	13,491	(2,072)
Finance and depreciation	1,123	960
NET PROFIT	12,368	(3,032)
Tax	-	-
(Deficit)/Surplus	12,368	(3,032)

Balance Sheet

Balance Sheet 30 November 2017

	2017(£)	2016(£)
FIXED ASSETS	-	-
CURRENT ASSETS:		
Stocks	-	-
Debtors	5,978	4,680
Cash at bank	88,930	91,764
	<u>94,368</u>	<u>96,444</u>
CREDITORS: Amounts falling due within 1 year	3,791	18,235
NET CURRENT ASSETS:	<u>90,577</u>	<u>78,209</u>
TOTAL ASSETS LESS CURRENT LIABILITIES:	90,577	78,209
RESERVES: Profit and loss account	<u>90,577</u>	<u>78,209</u>

Conclusions

- Membership income stabilised
- Improve training income
 - reasonable increase in profitability
- Reduction in costs
- Healthy profit
- ...will finance projects:
 - new website
 - future events – eg Roadshows
- But...need to increase membership rates in line with inflation

Membership rates

- 3 years since last increase
- CPI up by 5.33%

• Propose	Current	New
– Benefactor	£1500	£1580
– Organisation	£750	£790
– Personal	£150	£158
– Student	£20	£25

Health Level Seven

UK